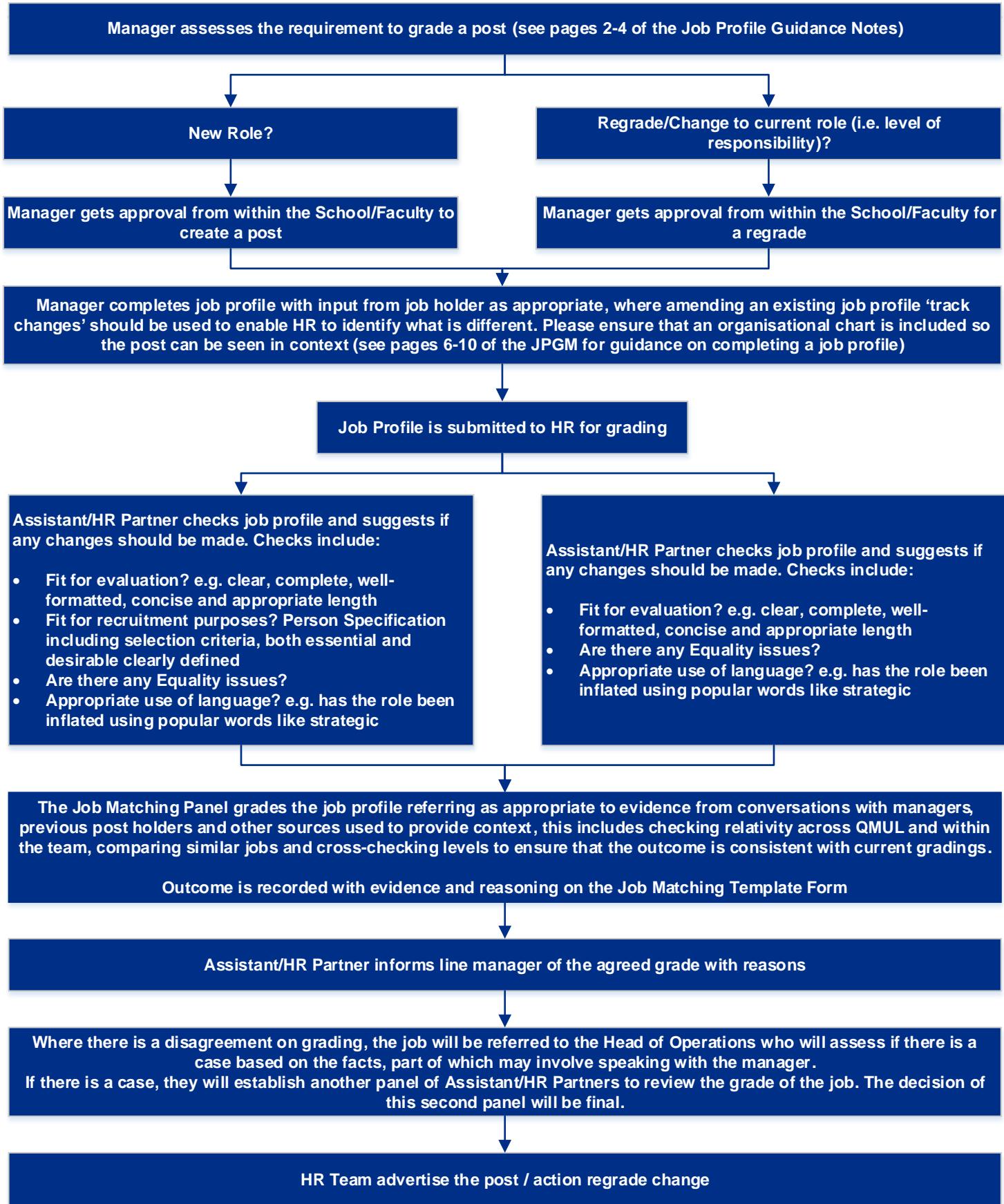


# Job Matching Process



**Notes:**

**Job Matching Panel:** Refers to 2 Assistant/HR Partners from teams who support different faculties/professional services to those of the post being evaluated.

**Timing of Job Matching:**

- New roles will be processed within two weeks or by an alternative mutually agreed date.
- Changes to jobs as a result of restructures will be processed within the agreed turn-around time.
- Re-grades will be processed on a quarterly basis and outcomes will be effective from the 1<sup>st</sup> of the month following the panel.

August 2015